

EE 361L Oral Presentation Evaluation Form

Name _____

Date _____

(Comment: Since we are grading 50% = F, 60% = D, 70% = C, 80% = B, 90% = A, we have the following scoring.)

SCORE: Good = 4, Marginal = 3, Poor = 2

	SCORE	COMMENTS
CONTENT		
Clear, strong thesis statement		
Main points were clear		
Main points were substantive		
Supporting evidence was provided when necessary		
Source of information were cited		
Review of main points were included in conclusion		
Concluding statement was clear – presentation ended smoothly		
DELIVERY		
Extemporaneous delivery		
Effective eye contact		
Clear vocal delivery (loudness)		
Appropriate and effective language use		
Effective articulation and pronunciation of words		
Powerpoint slides were easy to follow (e.g., not too busy, fonts were clear, etc)		
Sufficient figures and tables on the powerpoint slides		
TOTAL		

Maximum Total Score = 4 x 14 = 56. Minimum Total Score = 2 x 14 = 28 (which is 50% = F).

Presentation time _____ (target of 8 minutes maximum)